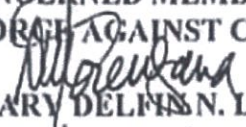




REPUBLIC OF THE PHILIPPINES
INTER-AGENCY TASK FORCE
FOR THE MANAGEMENT OF EMERGING INFECTIOUS DISEASES
NATIONAL TASK FORCE AGAINST COVID-19

MEMORANDUM CIRCULAR
No. 6-A, s. 2021

TO : ALL CONCERNED MEMBER AGENCIES OF THE NATIONAL
TASK FORCE AGAINST COVID 19

FROM : 
SECRETARY DELFIN N. LORENZANA
Secretary of National Defense
Chairperson of the National Task Force Against COVID -19

SUBJECT : GUIDELINES FOR THE APPROVAL OF EXEMPTION
REQUESTS OF FOREIGN NATIONALS DURING THE
TEMPORARY SUSPENSION OF TRAVEL INTO THE
PHILIPPINES FROM 22 MARCH 2021 TO 21 APRIL 2021

DATE : 21 MARCH 2021

These guidelines shall govern the processing of requests to allow the entry into the Philippines of foreign nationals on grounds of emergency, humanitarian reason, and other analogous cases during the period of 0001H 22 March 2021 to 2359H 21 April 2021, as provided for under IATF Resolution No. 103 and NTF COVID-19 Memorandum Circular No. 6, s. 2021, both dated 18 March 2021.

1. Requests by the foreign nationals shall be filed directly to the following concerned agencies through the indicated email addresses for processing and endorsement:

Agency	Email Address	Purpose
DENR	osec@denr.gov.ph	emergency matters relative to natural resources
DOH	ftduque@doh.gov.ph	medical and humanitarian concerns as delegated thru IATF Resolution Nos. 14 and 60 s. 2020, and technical assistance to health facilities (i.e. hospitals, medical centers)
DOE	doc.media@doe.gov.ph	emergency matters critical to energy production, transmission and distribution
DND	ousdo.dnd@gmail.com	matters involving national security
DSWD	oasstatutory@dswd.gov.ph	family members in distress or other emergency social welfare matters



DTI	cos@dti.gov.ph	emergency business or investment related matters
OCD	ndrrmoc@ocd.gov.ph	providing humanitarian assistance relative to disasters other than the pandemic

For other emergency matters not listed above, foreign nationals may send their requests to the concerned agency relative to the same.

2. Endorsements for approval of the Chairperson of the NTF COVID-19 or his duly authorized representative shall be sent to the NTF COVID-19 Secretariat through ntfcovid19.foreignrequests@gmail.com for processing.
3. All requests should include the following:
 - a. A copy of the identification page of passport indicating the full name, date of birth, and nationality;
 - b. Statement on the reason for coming to the Philippines and the requested date of entry, with supporting documents substantiating the same;
 - c. Statement whether the foreign national has an existing visa and a copy thereof. If without a visa yet, the location of Philippine Foreign Post where the visa application will be lodged.

The letter-request and the supporting documents should be sent in one PDF file. Failure to comply with foregoing requirements shall be a ground to disapprove the application exemption.

4. Once requests are vetted by the designated agencies mentioned in item 1, they shall then endorse the prescribed exemption document to the National Task Force Against COVID-19 for final approval.
5. The Chairperson of the NTF COVID-19 or his duly authorized representative shall then issue the approval addressed to the Bureau of Immigration (BI) and the Civil Aeronautics Board (CAB), copy furnished the foreign national and the endorsing agency. In case the foreign national needs a visa, the NTF shall endorse the visa issuance to the Department of Foreign Affairs.
6. The issuance of entry exemption is without prejudice to the exercise of the mandate of the BI with respect to arrival and departure formalities of foreign nationals.

This directive shall be given the appropriate and widest publicity by all concerned agencies.

FOR GUIDANCE AND APPROPRIATE ACTION.